



Account Closure



Log into **businessONLINE** to access a comprehensive suite of Instant Banking Service today!





- Log in to BusinessONLINE
- Click 'Services' Tab

≣I	Home CXO Dashboard Dashboard Administration Account Services Payments	More V	Û	8
		Services		
	HI	Virtual Accounts		
	Welcome to businessONLINE	Trade		
	husinessONI INF is a group wide single instance, multi-entity digital banking platform that supp	Remote Cheque Printing		
	across geographies.	ICCS Collect		
		Information Report		
	It delivers a full suite of cash management trade finance and liquidity management solutions to institutions.	ong from small and medium sized businesses to large corporations and government		
	To use businessONLINE, simply click on the tabs shown below.			

- In services page select 'Services' and click 'View All'.
- Alternatively, you may search in search bar for the services (IBAN, Trade License etc.)

אועטעוים ועשעמען Home EMIRATES ISLAMIC	Services v Payment Tracker	Support ~ Q What are you looking for?	Submit a request →
Submit a new request		Track existing requests	Favourites
Audit / Balance Confirmation Letter	Letters	Pending approval (101)	Tax E-invoice
IBAN / Bank Reference Letter	Letters	Completed (55)	IBAN / Bank Reference Letter
Communication Details Update	Profile Updates	Rejected (67)	Communication Details Update
Registered Address Update	Profile Updates	View all	Audit / Balance Confirmation Letter
View all			View all

Click on start for 'Account Closure.'



- Select the company 'CIF' for the account you want to close.
- Select the account number from the dropdown which needs to be closed.
- Upload Account closure form (can be downloaded from the services portal) and click on 'Submit'.





Select the CIF for th	he account you want	to close		
				×
Account deta	ails			
		_		
Specity which acco	unt you want to clos	e		
				×
Account clos	sure form			
Account clos	ure form			
Account clos	sure form sure form to process	the account close	sure	
Account clos	sure form sure form to process + Upload	the account closure	sure form	
Account clos	sure form sure form to process + Upload	the account close account closure with a size less than	sure form	
Account clos	sure form sure form to process + Upload PDF, JPEG, or JPG format	the account close account closure with a size less than	ture form	

- Below page will pop up along with service reference number (this need to be shared with businessONLINE team for any follow up in case the request is not completed)
- Click on 'Go to dashboard after submitting.'

Your requ	est has be	en subm	itted!
Request initiated	 Pending approval 	In process	Completed
Service summary			
Service reference nur	nber		219262560173
Service request			Account Closure
Submission date			
Selected CIF			
Selected account			
Account closure form			
	Go back	to dashboard	4

- In case of second approval required.
- Log in with authorizer in businessONLINE.
- Click 'Services' and 'Pending approval.
- Select the request and select 'Authorize' to approve the request.





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IRAN	erence Letter
Welcome, For you (224) Pending approval (101) In process (1) Draft (0) Completed (55) Rejected (67) View all requests Show more	Details Update

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